

John Swett Unified School District

Master Agreement for Home Based, Independent Study

Student Information		
Student Name:	Student ID #:	Grade:
Address:	Birthdate:	Age:
City:	Zip Code:	
Parent/Guardian/Caregiver Name:		Phone Number:
Email:		Alternative Phone Number:
2nd contact:	Email/phone:	
Program Placement - Circle all that apply: General Ed / Special Ed / Resource / SDC / Speech / OT / 504 / Counseling		

Duration of Agreement					
Beginning Date:		End Date:		Assignments Due Date:	
Total School Days of the Agreement:				Supervising Teacher:	

This contract for Independent Study is for students enrolled in a comprehensive elementary or secondary school who enroll in, or whose parent, guardian or caregiver (must be ed right's holder) voluntarily enroll their student in, independent study as their educational option as an alternative to an offered classroom instruction (based on extenuating circumstances) at a school in John Swett Unified School District.

LEAs are required to obtain a signed written agreement for an independent study or course-based independent study program 15 days or more before the beginning of independent study, and for an independent study or course-based program of less than 15 days, within 10 days of the beginning of the first day of the student's enrollment. (EC §§ 51747 (g)(9)(A) and 51749.6 (b)(1))

Attendance triggers for implementation of tiered reengagement were revised to require tiered reengagement in the following circumstances:

- Students not generating attendance for more than 20 percent of instructional time over four weeks; or
- Students not participatory in synchronous instructional offerings for more than 50 percent of the scheduled times for such instruction in a school month.

Student-Parent-Educator Conference:

Before signing a written agreement for Independent Study, a student, or their parent, guardian, or caregiver (must be educational rights holder) if the student is less than 18 years of age, may request a parent-student-educator conference, during which they may ask questions about educational options, such as academic and non-academic supports that will be made available to participating students, and the curriculum offerings. The district will conduct conferences by phone, video conference, in person, or a school meeting. All those providing services will be encouraged to attend.

Objectives, Methods of Study, Methods of Evaluation, and Resources: The student is to satisfactorily complete the courses listed below. Course objectives reflect the curriculum adopted by the district's governing board and are

consistent with district standards. Course value refers to the number of credits the student will attempt for secondary education.

- The specific objectives, methods of study, and resources for each assignment covered by this agreement will be described in the weekly assignments and/or record forms. This may include textbooks, packets, worksheets, online assignments and other materials as assigned. Internet access (connectivity) and devices will be provided to students as needed.
- Methods of evaluation of student assignments are as follows: assignment review, student demonstration of skill/competency, written/online tests, written reports/essays, oral/written/online quizzes, discussions/oral/review, computer activities and portfolio. Evaluation and grading will be consistent with the practices of the John Swett Unified School District.
- Subject/course objectives reflect the curriculum of JSUSD. Course value refers to the number of credits the student will attempt for secondary education.

The student will complete the courses listed below.

Subject: Teacher:	Teacher signature: Comments:	% Completed Satisfactorily:	Credits Attempt/completed /
Subject: Teacher:	Teacher signature: Comments:	% Completed Satisfactorily:	Credits Attempt/completed /
Subject: Teacher:	Teacher signature: Comments:	% Completed Satisfactorily:	Credits Attempt/completed /
Subject: Teacher:	Teacher signature: Comments:	% Completed Satisfactorily:	Credits Attempt/completed /
Subject: Teacher:	Teacher signature: Comments:	% Completed Satisfactorily:	Credits Attempt/completed /
Subject: Teacher:	Teacher signature: Comments:	% Completed Satisfactorily:	Credits Attempt/completed /

Students are required to report to their teachers as scheduled.

Manner of Reporting: _____ Frequency: _____

Day: _____ Time: _____ Place to submit assignments: _____

Assignments: We understand that the maximum length of time allowed between the assigned assignment date and the date the assignment is due is determined by the Certificated Independent Study teacher. Assignments will be turned in via google classroom, other online platforms, and/or paper packets. After 3 (three) total missed assignments, an evaluation will be made with parent(s)/guardian, teacher, admin and/or designee to determine whether Independent Study is an appropriate alternative for this student.

Academic Progress: We understand that teachers are required to report and communicate the student's academic progress. Long-term independent Study students will receive progress reports and report cards in accordance with the grading periods of their respective schools. If the student falls below the level of satisfactory educational progress noted below, an evaluation will be conducted with parent(s)/guardian, teacher, admin and or designee to determine whether the student should remain in Independent Study or return to the regular school program.

Academic and Other Supports (IEP/504/EL/Counseling, etc.): We understand that support will be provided to meet the academic or other needs of this student as noted below.

If a student receives special education and related services and the individualized education program (IEP) team decides the student can receive a free appropriate public education (FAPE) in independent study, "the certificated employee with responsibility for the student's special education programming" must be a signatory to the written agreement. (EC §§ 51747 (g)(9)(F) and 51747.6 (b)(1))

Need/Concern: _____

Support/Resources Provided: _____

Responsible Person(s): _____

Voluntary Statement: Independent study is an optional education alternative that students voluntarily select, including expelled students (Education Code Section 48915) and/or students whose expulsion has been suspended (Education Code Section 48917). All students who choose independent study must have the continuing option of returning to the classroom. If you wish to exit from Independent Study at any time, please contact your site principal or admin designee and they will provide a class schedule to you within 5 (five) days.

If the pupil is participating in independent study due to any other circumstance, independent study is an optional educational alternative and the pupil may participate in classroom instruction.

Quality and Quantity; Rights and Privileges; Resources and Services:

The independent study option is to be substantially equivalent in quality, quantity, and intellectual challenge to classroom instruction. Students who choose to engage in independent study are to have quality of rights and privileges with the same access to existing services and resources as students in the regular school program.

Participating students will be offered access to resources, including, but not limited to, standards-aligned instructional materials, appropriately credentialed teachers, academic and nonacademic staff, and equipment and internet connectivity to enable tom to adequately participate in their program and complete assigned work. Students who are not performing at grade level and/or need other support will be offered access to them, as determined by the general supervising teacher.

Student Expectations:

I, _____, understand the following:

(Student Name)

- Independent Study is an alternative educational program that I have voluntarily chosen.
- I have NOT waived any rights as a student, and am entitled to JSUSD services and resources.
- I must follow all discipline and behavior guidelines as outlined in the school student handbook. Any violations of these guidelines may result in program dismissal.
- I will NOT visit any other school campus, during school hours, unless permission has been granted by that school, the Independent Study teacher, and the school principal.
- I will meet regularly with my teacher. I understand that failure to complete 3 weekly assignments or miss two consecutive weekly appointments may result in program dismissal.
- I understand that failure to meet the necessary requirements for independent study may result in one or more of the following:
 - Letter home
 - Administration/Parent Meeting
 - Revocation of work permit/Program dismissal
- Lack of transportation is not a valid excuse for not meeting with the teacher or not completing assignments.
- I will complete my assigned work. I understand that credit is issued only after I have successfully completed the assignments. Attendance is based on work completed by the due date.
- If I am enrolled in Cyber High classes, I understand and agree to all of the expectations outlined in the "Cyber High Expectations" handout I was given. I also understand that I am required to have online access to complete the Cyber High curriculum. Not having access does not excuse me from my weekly assignments/expectations. I am required to meet all requirements for daily attendance.
- I will participate in all District and state assessments.

Parent/Guardian/Ed Rights' Holder Expectations:

I, _____, understand the following:

(parent/guardian/ed rights holder name)

- Independent Study is a voluntary alternative educational program.
- State standards and course objectives are evaluated in the same manner as a traditional school program.
- I am liable for the cost of replacement/and or repair for willfully damaged or destroyed school property, which may include textbooks or Chromebooks.
- Unless otherwise indicated, a teacher will meet with my student on a regular basis to direct and measure progress.
- I am expected to encourage my student to do outside projects.
- I will communicate with my student's teacher on a regular and necessary basis. This includes meeting to discuss the renewal of the program at each semester break.
- I understand my student is required to have online access if enrolled in the Independent Study program. Not having access for any amount of time does not excuse my student from their weekly assignments/expectations.
- I understand my student will participate in all District and state assessments.

AGREEMENT:

We have read this agreement, and hereby agree to all the conditions set forth within.

We hereby fully release and discharge the District from all claims, damages, liabilities, rights, and complaints of whatever kind or nature, known or unknown, arising from or related to Student's educational program for the duration of the Student's participation in Independent Study under this Agreement.

Student:	Date:
Parent/Guardian/Caregiver (Ed Rights Holder):	Date:
Parent/Guardian/Caregiver (Ed Rights Holder):	Date:
Supervising Teacher:	Date:
Administrator:	Date:
Special Education Case Manager (if applicable):	Date:
Other Responsible Person(s):	Date:
	Date: